

## LANCASHIRE COMBINED FIRE AUTHORITY

Monday, 25th April 2016 at 1000 hours in Washington Hall, at Training Centre, Euxton

### MINUTES

#### PRESENT:-

County Councillor F De Molfetta (Chairman)

#### County Councillors

T Aldridge	D O'Toole
A Barnes	M Parkinson
P Britcliffe	N Penney
K Brown	M Perks
C Crompton	J Shedwick
M Green	D Stansfield
G Gooch	D Watts
S Holgate	

#### Blackburn with Darwen Borough Council

M Khan  
Z Khan  
D Smith

#### Blackpool Council

F Jackson  
A Matthews  
T Williams

### CHAIRMAN'S WELCOME AND INTRODUCTION

The Chairman welcomed County Councillor Niki Penney back to the Combined Fire Authority. CC Penney had served on the Authority during 1998 – 2001 and had held the positions of Chairman and Vice-Chairman.

### APOLOGIES FOR ABSENCE

Apologies were received from County Councillors T Burns, E Oades and J Sumner.

### DISCLOSURE OF PECUNIARY AND NON-PECUNIARY INTERESTS

None received.

### MINUTES OF THE LAST MEETING

66/15 RESOLVED: - That the Minutes of the CFA meeting held on the 15th February 2016 be confirmed as a correct record and signed by the Chairman.

## PROCEEDINGS OF PERFORMANCE COMMITTEE HELD ON 17 MARCH 2016

The Chairman of the Performance Committee, County Councillor Crompton presented the proceedings of the Performance Committee meeting held on the 17th March 2016.

67/15 RESOLVED: - That the proceedings of the Performance Committee held on the 17th March 2016 be noted and endorsed.

## PROCEEDINGS OF PLANNING COMMITTEE HELD ON 21 MARCH 2016

The Chairman of the Planning Committee, County Councillor Parkinson presented the proceedings of the Planning Committee meeting held on the 21st March 2016.

68/15 RESOLVED: - That the proceedings of the Planning Committee held on the 21st March 2016 be noted and endorsed.

## PROCEEDINGS OF RESOURCES COMMITTEE HELD ON 30 MARCH 2016

The Chairman of the Resources Committee, County Councillor De Molfetta presented the proceedings of the Resources Committee meeting held on the 30th March 2016.

69/15 RESOLVED: - That the proceedings of the Resources Committee held on the 30th March 2016 be noted and endorsed.

## PROCEEDINGS OF AUDIT COMMITTEE HELD ON 31 MARCH 2016

The Vice-Chairman of the Audit Committee, County Councillor Shedwick presented the proceedings of the Audit Committee meeting held on the 31st March 2016.

70/15 RESOLVED: - That the proceedings of the Audit Committee held on the 31st March 2016 be noted and endorsed.

## ANNUAL SERVICE PLAN

Members received a presentation by AM Cox on the Annual Service Plan which linked through to the Integrated Risk Management Plan and our aim of making Lancashire safer. The Annual Plan had been designed primarily to inform staff of what the Service's key projects and focus would be in the following 12 months; copies of which were made available to Members.

The Plan was structured around four Key Priorities:

1. Preventing and Protecting – preventing fires and emergencies happening and minimising their impact on life and property when they do. Prevention and protection services are tailored to the important stages in life, to help people start safe, live safe and age safe. Prevention and protection activities are themed around: home safety; business safety; road safety and working with children and young people. The Plan highlighted the development of: better data sharing; direct marketing campaigns to use the data collected from the Home Fire Safety process to target communications; support to business in fire safety and business continuity; strategic partnerships and a new type of intervention that would address a broader range of safety and wellbeing issues.
2. Responding – delivering operational excellence. Responding quickly, with the right training, right information and equipment to deal with the incident effectively and safely.

Planning and preparing for emergencies locally and nationally, often with other organisations and emergency services. Activities highlighted were: the delivery of a new Day Crewing Plus station at Skelmersdale; the replacement of the radio system with the national Emergency Services Mobile Communication Project; the trial of a water tower vehicle; evaluation of the pilot first responder scheme with North West Ambulance Service (NWAS); delivery of a new Community Fire Station in Lancaster in partnership with NWAS; pilot the use of volunteers and develop activities to strengthen and support and improve the Retained Duty System.

3. Engaging with Our Staff – investing in creating the best working environment, with safe systems of work, training and personal protective equipment. The Plan highlighted: the recruitment of whole-time firefighters; the delivery of a formal coaching and mentoring programme; delivery of information, facilities and support to improve fitness, health and wellbeing and a review of how staff and organisational achievements are rewarded.
4. Delivering Value for Money – managing funding reductions systematically to provide an affordable, value for money service. The Plan highlighted: the introduction of a new maintenance of skills system; further development on the use of tablets and the geographical information system; a single location to centralise equipment and breathing maintenance; developing the concept of area training hubs; reviewing how information is used, stored and shared and reviewing for further development of delivering services to the public digitally using web technology.

The Plan focussed on consolidation; building on the past to strengthen the future and make Lancashire safer.

71/15 RESOLVED: - That the report be noted.

#### MEMBER CHAMPION ACTIVITY - QUARTERLY REPORT

In December 2007, the Authority introduced the “Champion” role. These positions were currently filled by:-

- Equality and Diversity – County Councillor Terry Aldridge
- Older People - County Councillor Mark Perks
- Environment - County Councillor Ken Brown
- Road Safety – Councillor Fred Jackson

Reports relating to the activity of the Member Champions were provided on a quarterly basis to the Authority. This report related to activity for the period March 2016. The following key points were noted: -

#### Equality and Diversity

The Champion for Equality and Diversity, Councillor Aldridge presented the report. Community engagement with the people of Lancashire continued to provide positive evidence of effective processes being in place and the activity was mainstreamed. Internally the Service continued to review its Human Resources practices and communications and was establishing revised mechanisms. The Director of People and Development was a representative of the Local Government Association on the Joint National Joint Council working party for the “Inclusive Fire Service” initiative, whilst within the Service, consideration was being given to engagement in positive action in advance of the forthcoming external recruitment campaigns – experience had previously shown that a long lead-in was required to have any beneficial effect.

## Older People

The Older Person's Member Champion, County Councillor Perks had actively worked across all Service Delivery areas. The Keep Safe and Warm initiative continued to be actively promoted across all areas. The Multi-Agency Safeguarding Hub (MASH), of which Lancashire Fire & Rescue Service was an active partner, continued to concentrate efforts on referrals for older vulnerable members of our community.

The approach to delivering prevention and protection services was framed around an inner core made up of three interlocking components; Stay Safe; Live Safe and Age Safe. Partners included Lancashire Constabulary, Adult Social Care, Health, Mental Social Services and others had been asked to screen any cases that they were involved with and to provide suitable referrals to Lancashire Fire and Rescue Service (LFRS).

During the three months since the last Member Champions' report a total of 58 high quality referrals had been received (via the MASH) for vulnerable older people over the age of 60 where positive interventions had resulted.

County Councillor Perks reported that since the last meeting he had attended a further Lancashire Older Person's Champion Network Event where the Authority's Community Fire Safety Reports were circulated to all partners to highlight the good work done in Lancashire.

Members noted that County Councillor Perks had been filmed at Chorley Fire Station to show "A Day in the Life of a County Councillor". The film had been commissioned by the Local Government Association to show to prospective County Councillors the diversity of the role. It was noted that Councillor Perks had included and highlighted the important work of the Fire Authority within the recording, for which Members were grateful.

## Road Safety

Cllr Jackson continued to support Safe Drive Stay Alive programme. Since the last report the Safe Drive Stay Alive Multi-agency Road Safety Team had delivered the presentation to another 2,200 students making a total of 4,420 students who had received this programme since November 2015.

Councillor Jackson continued to support Wasted Lives which was now embedded into the work LFRS carry out on a daily basis. This education programme had now been delivered to approximately 60,000 young people throughout Lancashire, Blackpool and Blackburn with Darwen.

The new initiative, Childsafe Plus was supported by Councillor Jackson as it continued to be rolled out to year 6 students in all Lancashire primary schools, prior to transition to High School. This age group were vulnerable due to being a pedestrian or a cyclist which the classroom educational programme focused on in an attempt to reduce those killed or seriously injured within this particular age group.

A request from the Driving Vehicle Standards Agency (DVLA) had been received with regards to the possibility of the DVLA utilising some Fire Stations within Lancashire Fire and Rescue Service. The Fire Stations would be used as testing centres to enable them to offer additional localised test centres. This was work in progress and a meeting was being organised to move this forward.

## Environment

The Champion for the Environment, Councillor Brown presented the report. New waste bins separating general and recycling waste had been rolled out across the Service to provide a generic system for the management of waste. Early indications showed that the amount of waste recycled as a proportion of the total waste was progressively increasing. Total waste was starting to reduce and further ways of reducing waste at source were being explored but if waste was produced then if this could be recycled this would be the preferred option.

In response to a question raised by County Councillor Holgate, the Deputy Chief Fire Officer advised that the Member budgets were managed in liaison with key officers in response to appropriate issues rather than be limited to £5,000 each.

72/15 RESOLVED: - That the Authority note the report and acknowledge the work of the respective Champions.

## FIRE RELATED PROSECUTIONS

A report detailing prosecutions in respect of fire safety management failures and arson related incidents during the period 1 January 2016 – 31 March 2016 was provided. There were no completed prosecution cases reported although Members noted there were 7 further fire safety cases/investigations ongoing.

Fire protection and business support information provided included use of the simple caution procedure at a house of multiple occupancy in St Annes and details of an internal seminar delivered to Fire Safety Officers regarding the implementation of the functional structure for Protection.

In addition, 5 arson convictions were reported including a notable incident that demonstrated the benefit of an Arson Threat Home Fire Safety Check which had been delivered by the Service and which had contributed to the safe escape of the occupants of the premises.

73/15 RESOLVED: - That the Authority note and endorse the report.

## COMMUNITY FIRE SAFETY REPORTS

This report included information for the 2 Unitary and 12 District Authorities relating to Fire Safety initiatives and Fires and Incidents of particular interest.

In relation to the Lancaster area, CC Penney expressed sincere thanks to the staff involved in providing assistance at the water rescue incident.

In addition, County Councillor Shedwick also expressed his thanks to staff involved in the major fire at a refuse tip in Fleetwood the previous week, the details of which would be reported to the next Authority meeting.

As part of this report Members received a presentation by SM J Williams entitled "Who We Are and What We Do".

LFRS had designed a video for use across Lancashire that showed 'who we are and what we do'. The video had been used in Blackburn with Darwen to support the delivery of a 6-week training course to children in year 5 at school. Following a successful trial, the course was now being piloted to 3 more schools. Training resources were pre-prepared and made available electronically which negated the need for LFRS personnel to attend the schools to personally deliver the training and thereby saved costs. During the third week of the course, pupils

viewed the video and similar videos from North West Ambulance Service and the Lancashire Constabulary. Any questions raised at the end of the course were added to an ongoing bank of questions with answers available electronically. The video is available by following the link: <https://vimeo.com/158312740>. Members undertook to consider extending this project to schools in other parts of the County.

74/15 RESOLVED: - That the Authority note and endorse the report.

#### MEMBER COMPLAINTS

The Monitoring Officer confirmed that there had been no complaints since the last meeting.

75/15 RESOLVED: - That the current position be noted.

#### DATE OF NEXT MEETING

The next meeting of the Authority would be held on Monday 20th June 2016 at 1000 hours at Washington Hall Training Centre, Euxton.

M NOLAN  
Clerk to the CFA

LFRS HQ  
Fulwood